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## Board Meetings

SEC Board meetings shall be held a minimum of (3) times a year as follows:

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| 1. First Meeting end of October for one day  | Audit Review             |
| 2. Second Meeting end of January for one day | Budget vs. Actual Review |
| 3. Third meeting end of April for one day    | To set new fiscal budget |

The Director/Principal shall write a general review of items of interest for the Board members each month.

Board members are encouraged to review the website newsletter for an overview of events and activities at Southeast.

Adoption Date: August 21/12	Revision Date: March 9, 2016
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