



## SEC Fleet Vehicles-Consent Form

### SEC Fleet Vehicles-Consent Form

Student's name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Please read the contents of this SEC Fleet Vehicles Consent Form and clarify any questions or concerns with the Director/Principal before signing it. If this form is not signed and returned to the school, your student will not be allowed to travel in vehicles operated by Southeast College for any reason.

Southeast College may be required, from time to time, to transport your student off-site by the use of vehicles operated by Southeast College staff members. The reasons for the transportation may be for transportation to and from the airport, educational in nature, such as field trips, or it may be recreational. It may also be necessary to transport your student for medical reasons, such as taking him/her to doctor and dentist appointments.

**Southeast College acknowledges that it will be bound by the following operational requirements when transporting students:**

- a. The Vehicle driver maintains a log tracking mileage including the name of the person using the vehicle and the students or reason for trip;
- b. All vehicles carry 3rd party liability insurance;
- c. Maintenance is done by Certified Automotive Repair facility and all vehicles are safety-approved and contained seatbelts in working condition;
- d. All individuals driving a SEC "Bus" vehicle shall have a valid Manitoba driver's license with a Class 4 Classification or better. This license class shall meet provincial licensing guidelines required for the vehicle the individual is driving. This shall be kept in employee file and a copy in the Vehicle Fleet File. All others must have a valid class 5 Classification for other fleet vehicles;

- e. All individuals who are authorized to drive SEC vehicles must also have drivers abstract on file yearly. This shall be kept in the employee's file and a copy in the Vehicle Fleet File;
- f. All employees shall obey the traffic laws of the Province of Manitoba and exercise reasonable care when operating SEC vehicles. Employees may be personally responsible for traffic fines incurred while operating a SEC vehicle; and
- g. All students are required to wear seat belts while the vehicle is being operated.

**As the parent/guardian, and student you both acknowledge and agree to the following:**

- a. I understand that my student may suffer personal and potentially serious injury due to an unforeseeable event associated with him/her travelling in an SEC vehicle;
- b. I release Southeast College and its representatives and successors from and against all and any liability for any injury sustained by my student, regardless of how caused, resulting, arising or relating to the transportation of my student in an SEC Vehicle. I further agree to indemnify and save harmless Southeast College and its representatives and successors from and against any and all suits, demands, torts and actions of any kind which may be made against its staff or agents from or in respect of any injury, loss, damage or death resulting or suffered by my student whether by reason of any act, neglect or default by my student, Southeast College, their agents or otherwise. This means that you will not be able to initiate legal action against Southeast College if your student is injured or killed while being transported in a vehicle operated by Southeast College; and
- c. I understand that my student is expected to follow all applicable laws when riding in SEC Vehicles and is expected to follow the directions of the driver and/or other supervisors.

**Your signature means that you give permission to allow your student to travel in vehicles operated by Southeast College for various educational and recreational purposes.**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Adoption Date: August 21/12	Revision Date: March 11/16
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