



## Use of Information and Communication Technology

Information and communication technology (ICT) includes computers, printers, smart Boards, scanners, or communication devices used to initiate, create, store, edit, and distribute information through telecommunications systems, including local networking and connectivity to the Internet. Many operational systems are supported by ICT resources. These include communications and reporting, financial management, human resources, and student data collection and reporting. In addition to these systems, many education programs are supported by ICT initiatives and resources.

The effective use of information and communication technology is essential in achieving the facilities goals and objectives. Staff are provided appropriate technology based resources and are supported through appropriate training. Personnel shall to use ICT resources in a responsible and ethical manner.

Procedures for the use of ICT by personnel are attached.

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