



Attendance Reporting

A universal method of recording student attendance shall be used at Southeast Collegiate in order to maintain quality assurance in the symbols being used.

All teachers, Substitute Teachers and Educational Assistants are trained to use the universal method by the student services personnel.

The Director/Principal is fully aware of all excusable Absences and their reasons with regards to individual student attendance, and is authorizing the changes to the Maplewood.

Adoption Date: Oct 28, 2014	Revision Date:
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