



Managing Health Care Requests - Procedure

SEC will manage health care requests according to the following procedures.

1. Responsibilities of Parents/Guardians

Parents/Guardians and Students shall:

- As part of the application process complete all necessary waivers for SEC to “Manage Health Care Requests” of the student.
- Notify SEC immediately of any required changes or updates that may be required for SEC to assist in Managing Health Care Requests of the student.
- Speak to students about the importance of listening to SEC Youth Care Leaders when on appointments for their own safety.
- Be responsible for any costs associated with the Health Care of the student that may be incurred. Parents will be notified by those health care providers directly, as SEC does not handle requests for funds.

2. Responsibility of Southeast Collegiate shall be as follows:

- Ensure that those waivers which form part of the SEC’s application process have been signed by parents/guardians and students before any attempt to Manage Health Care Requests can be facilitated.
- Except in cases of emergency care, students’ requests for health care needs will be scheduled at the earliest possible time, keeping in mind other transportation requests.

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