



Student Selection for Admissions-Procedure

Southeast member applicants will be given first priority to attend SEC

Applications for the school year are made available to all communities via our website; as well a copy is faxed to all known Educational Authorities in April for the next year's admissions, however the application process must be followed.

Students applying to attend SEC must all complete an application before acceptance can be made, regardless of the community they come from. **No exceptions will be made. There are liabilities that must be satisfied on the application.**

All applications that are received will be reviewed for completion. A letter will go out to parents/guardians to confirm receipt and to identify if any, areas that still require attention before we can consider it complete.

Acceptance of each application is done on a first come first served basis, and whose application received is considered complete.

Students who are currently enrolled in SEC, who meet or exceed student expectations as set out in the policies, and who still meet the requirements for funding will be given priority seating for the next year. Parents/guardians of returning students must also complete a new application for the New Year. Failure to complete an application will result in your seat being given up.

The Director/Principal reserves the right for final review of all returning students acceptance. All students will be notified by mail of the decision made by the Director/Principal.

Applications must be received no later than June 30th of the school year. And for those who are applying for second semester, no later than December 15th of the current year they are applying for.

Those students, who have been selected, shall be notified by telephone and will also be mailed an acceptance letter. The Education Authority from each community represented shall be given a list of accepted students from their community. This shall be faxed, and or emailed as appropriate.

Adoption Date: October 28, 2014	Revision Date: March 9, 2016
---------------------------------	------------------------------

