



## Recreation Facilitator

**Southeast Collegiate** is the only school of its kind in all of Canada. It serves as a campus to First Nations students during the school year – educating students in a beautiful school facility and providing housing in the adjoining lodge.

We are currently accepting applications for a full-time **Recreation Facilitator** for the shift listed below. Our **Recreation Facilitators** are responsible for providing assistance with planning and implementation of recreation activities for students at designated times. They play a critical role in supporting our students and representing our school. Responsibilities include but are not limited to, constant monitoring students' whereabouts, communicating with our staff members, assisting with the school canteen, tracking information regarding student activities and providing assistance to the Recreation Coordinator in many different areas as required.

Building healthy relationships with our students and consistent focus and effort towards Southeast Collegiate mission and vision is also of highest importance.

### **SHIFT**

- 3:00 PM - 11:00 PM on Tuesday through Saturday
- 5 shifts per week (40 hours)

### **Qualifications**

- High School Diploma required
- **Must have currently valid Class 4 Driver's Licence and clear driver's abstract**
- At least one (1) year recreation experience
- At least one (1) year experience working with youth or specifically First Nations Youth would be an asset
- Experience handling cash
- Basic computer skills
- Highly organized and have excellent time management skills
- Work effectively under stress
- Criminal Record Check and Child Abuse Registry Check

## Benefits Include

- Dental care
- Discounted or free food – 1 free meal per day on shift
- Employee assistance program
- Extended health care
- Life insurance
- Group pension
- On-site gym
- On-site parking
- Paid time off – 2 weeks off Christmas break and 1 week of spring break
- Summer time off (*unpaid*)
- Vision care

**Starting Wage:** \$18.00/hour

Please submit your resume to [apply@sec.education](mailto:apply@sec.education) or visit our website for more details [www.southeastcollegiate.ca](http://www.southeastcollegiate.ca).

Southeast Collegiate would like to thank all those who submit applications. Only those applicants who will be interviewed will be contacted.

\* Please kindly note that preferential treatment will be given to First Nations Candidates\*

\*Employees with treaty status under the Indian Act are exempt from federal income tax at SEC.\*